

PACIFIC NORTHWEST SOCIETY OF PATHOLOGISTS

WASHINGTON STATE SOCIETY OF PATHOLOGISTS

OCTOBER 21-22

FRED HUTCHINSON CANCER RESEARCH CENTER, SEATTLE WA

EXHIBITOR PROSPECTUS

ATTENDEES

Attendees at this conference include Pathologists & Residents from throughout Washington, Oregon, Idaho, Montana and British Columbia, Canada. Anticipated attendance is 70-80 physicians/residents.

SCHEDULE

Saturday

8:00-8:45 AM	Registration/Continental Breakfast/Exhibitors
9:00-10:00 AM	Meeting/Lecture
10:00-11:00 AM	Meeting/Lecture
11:00 -11:30 AM	Break with Exhibitors-Raffle Drawing at 11:25 AM
11:30-12:30 PM	Meeting/Lecture
12:30-1:30 PM	Lunch-General Membership Mtg/Visit with Exhibitors
1:30-2:30 PM	Meeting/Lecture
2:30-3:30 PM	Meeting/Lecture
3:30 – 4:00 PM	Break with Exhibitors-Raffle Drawing at 3:55 PM
4:00-5:30 PM	Meeting/Lecture
Meeting Adjourns	

LOCATION

Fred Hutchinson Cancer Research Center
1100 Fairview Ave. N
Seattle WA 98109

Shipping to Fred Hutchinson is not allowed. You will need to either make arrangements to drop off booth supplies on Friday late afternoon or set up by 7am on Saturday morning.

LODGING RESERVATIONS

A room block has been set up at the Marriott Residence Inn on Lake Union. Please be sure to mention PNWSP/WSSP to get the room block rate of \$179.00 per night- plus applicable taxes. Self parking in the garage is \$27.00 per night.

Marriott Residence Inn
800 Fairview Ave. North
Seattle, WA 98109
206-624-6000

BOOTH SPACE

Exhibit rates include:

- One 6 foot table
- Two chairs
- Access to power upon request
- Wireless Internet Access
- Continental Breakfast (both days), Coffee break and box lunch

REPRESENTATIVE REGISTRATION

All exhibitor representatives must be registered for the meeting. A standard exhibit includes two meeting registrations for two exhibit representatives. Exhibit representatives will not be allowed on the exhibit floor without a registration and a name badge. Extra vendor reps are \$75 each.

See the schedule for a complete list of opportunities to network with attendees.

MOVE IN

Saturday, October 21 7:00 am (must be ready to go no later than 8:00am)

MOVE OUT

Sunday, October 22 After morning break

Please note: Exhibitor breakdown and move out prior to this designated time is strictly prohibited unless previously approved.

ELECTRICAL HOOKUP

Arrangements for electrical access must be prearranged with Darla White at 206-956-3642 or ddw@wsma.org. There is a \$30 charge for electrical.

SHOW MANAGEMENT QUESTIONS

Darla White
PNWSP Association Executive
Ph 206-956-3642
Email: ddw@wsma.org

LIABILITY

It is agreed that exhibitors hereby agree to protect, indemnify, and defend and hold PNWSP/WSSP and the Fred Hutchinson Cancer Research Center and their employees and agents harmless against all third-party claims, losses and damages to persons or property, government charges or fines and attorney's fees to the extent directly caused by negligence or willful misconduct of exhibitor's installation, removal, maintenance, occupancy or use of exhibition premises or any part thereof.

In addition, exhibitor acknowledges that the PNWSP/ WSSP/Fred Hutchinson Cancer Research Center do not maintain insurance coverage for exhibitor's property or injury to exhibitor or its representatives, agents, employees, licensees or invitees. It is recommended that exhibitor obtain adequate insurance coverage, at its own expense, for property loss or damage and liability for personal injury.

CANCELLATION OR POSTPONEMENT OF CONFERENCE

In the event the conference is postponed due to any occurrence not occasioned by the conduct of PNWSP/WSSP/Fred Hutchinson Cancer Research Center, or that such occurrence be an act of God or the result of war, riot, civil commotion, sovereign conduct, or the act or conduct of any person or persons not party or privy to this contract, then the performance of such parties under this contract shall be excused for such period of time as is reasonably necessary after such occurrence to remedy the effects thereof, and in any event for the duration of such postponement. In the event that such occurrence results in cancellation of the conference, each party hereby releases the other from all obligations under this contract.

Any exhibitor desiring to cancel exhibit space for the conference shall notify Darla White in writing either by mail or email send to ddw@wsma.org. An administrative fee of \$100.00 is withheld on refunds. No refunds are made on cancellations after October 1, 2017.

EXHIBIT PRACTICES AND REGULATIONS

The PNWSP/WSSP reserves the right to restrict exhibits, without refund, that have been falsely submitted, and to terminate an agreement if payment is not received within 10 days of receipt of agreement.

Distribution of literature, samples, etc. in the exhibit area by firms not participating as a registered exhibitor is prohibited.

No exhibitor shall sublet, assign, or share any of the space allocated to him. Exhibitor representatives must be employees or designated agents of the exhibiting company. Exhibitor representatives may not represent other companies other than the company contracting for the exhibit space.

Solicitations or demonstrations by exhibitors must be confined within the bounds of their own respective booths.

Aisle space shall not be used for exhibit purposes. Display signs and displays are also prohibited in any of the public space or elsewhere on the premises of the conference and lodging facilities.

Social activities sponsored by an exhibitor that might conflict with the conference schedule must be cleared with the show management.

Electronic and other apparatus must be operated so that the noise will not interfere with other exhibitors. No musical presentations are allowed, live or mechanical, without the written authorization of Conference Management.

All display materials and decorations must comply with requirements of the local fire authorities. Display fabrics must be nonflammable.

Exhibitors must purchase food and beverage from the convention center's catering division for distribution (Small candies excluded). Exhibitors must comply with the terms of the catering division contract.

Care must be taken by the exhibitor not to deface or destroy any part of the exhibit area. In the event of property damage caused by him/her, the exhibitor will be held responsible.

Use of the name "PNWSP or WSSP" or that of any officer of said associations, in recommendation or endorsement of a product or service, are expressly prohibited.

Animals or pets, with the exception of ADA Service Animals, are not permitted on the exhibit floor for this event.